



1 March 2024

Dear Parent/Guardian

Year 11 – Easter 2024 – Revision Sessions

Over this Easter break, we are delighted to offer some staff led revision sessions, to help boost your child's preparation for the forthcoming GCSE examinations.

The intensive revision mornings are offered and run by Maiden Erlegh's specialist teaching team, with a bespoke programme of work and support, to provide a positive start to each student's individual revision plan. Revision mornings will be offered during the week beginning Monday 1 April, as per the timetable below. Classes will consist of 15 to 20 students, and each session will require a minimum of 15 students to run. Booking via ParentPay will secure your place. **Please note that places are limited and will be allocated on a first come first served basis.**

| Date | Subject | Number of Places |
|-------------------|-------------------|------------------|
| Tuesday 2 April | French | 25 |
| Tuesday 2 April | German | 25 |
| Tuesday 2 April | Geography | 20 |
| Tuesday 2 April | Business Studies | 40 |
| Tuesday 2 April | Design Technology | 20 |
| Wednesday 3 April | Maths | 60 |
| Thursday 4 April | Science | 60 |
| Thursday 4 April | English | 20 |
| Friday 5 April | English | 50 |

The cost per session is £40, and each session will run from 9:30am until 12:30pm.

If your child would like to attend any of these sessions, please pay for the required session/s on Parent Pay via this link <https://www.parentpay.com/> by **Monday 11 March**. **Places are limited and will be allocated on a first come first served basis. If we achieve the maximum number of students for each session before Monday 11 March, we will close ParentPay and write to you again.** Please note that if there are insufficient contributions to cover the cost of this activity, there may be no alternative but to cancel. If you have any queries relating to ParentPay please email ParentPay@maidenerleghtrust.org.

We may be able to provide financial assistance for those students who are entitled to Pupil Premium funding. If this is the case, please do not make any payment and contact the school via mesoffice@maidenerleghtrust.org.

Payment should only be made if you are agreeing with the conditions set out in the Parent Agreement below.

Parent Agreement

I have read the information letter regarding the above named event and agree to my child participating.

I understand that I am responsible for ensuring:

- **Staff have up to date and accurate contact and medical details on the day of this event. Please email mesoffice@maidenerleghtrust.org if your child's medical information has changed.** I understand that the school will use these contact details and I will be available on these for the duration of the sessions.
- I understand that I am responsible for my son/daughter arriving on time and how they will get home after the sessions.
- That if my child is unable to attend the revision sessions due to illness or Covid-19 isolation I may not receive a refund of monies paid.

If your child is unable to attend the revision sessions due to illness or to Covid-19 isolation, unfortunately we are unable to guarantee a refund, however we will endeavour to offer a full/partial refund if another student replaces your child's place.

Please ensure your child has read and understood the below:-

- Students will not be expected to wear school uniform. Clothes should be clean, without rips or tears and free from offensive slogans. Pupils are not permitted to use coloured hairspray or face paints or bring them to school.
- Normal behaviour policies will apply, and students will be removed if they do not follow this.
- Students are expected to bring in normal school equipment for the subject.
- The canteen will not be open so students will need to bring water and/or snacks for the sessions.
- Students will not be allowed off site during the time they are in the session.

Please ensure all contact details are up to date in case we need to contact you. If you need to update these, please email mesoffice@maidenerleghtrust.org as soon as possible, giving your child's name and tutor group.

Should your child's medical circumstances have changed it is your duty to inform the school in writing or email mesoffice@maidenerleghtrust.org as soon as possible and before this event.

If your child is successful in securing a place, you will receive a further communication via email in due course. Should you have any queries about the revision mornings, please do not hesitate to contact me via the school office.

Yours sincerely



Miss E Kelly
Head of Year 11