



MAIDEN ERLEGH

SCHOOL

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16 June 2025

Dear Parents and Carers

Year 10 – Work Experience Weeks – June/July 2025

We are pleased to confirm that our Year 10 students will soon be taking part in Work Experience. This is a fantastic opportunity for them to gain first-hand experience of the world of work, develop key employability skills, and explore potential career paths.

As you may be aware, the year group will be completing their placements over two separate weeks, depending on their **teaching groups**:

- **10M students** will undertake their placements from **Monday 23rd to Friday 27 June 2025**.
- **10E students** will be on placement from **Monday 30th June to Friday 4 July 2025**.

By this stage, all students should have contacted their placement provider to introduce themselves and check whether a **pre-placement visit** is needed. If so, this should be arranged and completed **before the start of the relevant placement week**.

For any students who are not in placement for the full five days:

- On any day that a student is **not at placement**, they should attend school and report to **H1 for tutor time** in the morning, unless alternative arrangements are in place.
- Alternatively, they may **shadow a parent or family member** for the day, but we will need written confirmation from a parent/carer taking full responsibility for their supervision and wellbeing.
- Please note that **Friday 27 June is a CPD day**, so students **are not required to attend school** even if they do not have a placement that day.

We wish all our Year 10 students the very best in their upcoming placements. We are confident they will approach this experience with maturity and enthusiasm, and we look forward to hearing about their achievements when they return.

If you have any questions or concerns about work experience, please don't hesitate to get in touch.

Yours sincerely

Damien Bell
Assistant Headteacher



Aim High



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