



5 December 2025

Dear Parent/Guardian

Year 13 – Virtual Parents’ Meetings, Thursday 29 January – Online Appointment Booking

We would like to invite you and your son/daughter to attend our virtual Parents’ Meetings between 3.40pm and 6.30pm on:

Thursday 29 January 2026

To make an appointment we will be using the online appointment booking system. Appointments can be made from **11:00am on Monday 5 January until 11:00am on Wednesday 28 January**. Should you wish to make any changes after this date please contact the school office.

A small number of Teachers are unable to host meetings on Thursday 29 January and so will be holding their appointments on **Wednesday 28 January**. These appointments will be booked using the same system.

Please visit <https://maidenerlegh.parentseveningsystem.co.uk> to book your appointments. Login with the following information:

Student’s First Name

Student’s Surname

Date of Birth

In order to help the meetings run as smoothly as possible, please ensure you are logged on and ready prior to your first appointment. Please see the guide in the link below on how to attend the Virtual Parents’ Evening. [video-parents-how-to-attend-appointments-over-video-call](#)

Please note appointments are 10 minutes long (unless otherwise stated) and will automatically disconnect once the 10 minutes has elapsed.

In the event that a teacher is unable to attend the evening, the school office will endeavour to notify you prior to the evening. If you would like to hear from this teacher, please email the school office and we will arrange for the teacher to contact you.



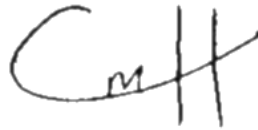
If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

We look forward to seeing you virtually at this event.

Yours sincerely



Mrs L Garner
Co-Head of Year 13



Mrs C Hill
Co-Head of Year 13

