



19 January 2026

Dear Parent/Guardian

**Re: Year 11 Employer-led Virtual Mock Interview – Friday 6 February 2026**

We are pleased to offer an exciting opportunity for our students to take part in a 15-minute, in-person, employer-led mock interview on **Friday, 6 February 2026**, during the school day. This initiative is a key part of our Careers Strategy, aimed at equipping students with the skills and confidence needed for the workplace.

Interviews will be scheduled at various times throughout the school day, with students informed of their allocated slot in advance. Before their interview, students must complete the application form and bring it with them on the day. Guidance on completing the form can be found on the website. After the interview, each student will receive feedback on their performance, highlighting strengths and areas for improvement.

To help students prepare, we have provided resources on our website, the link to the website can be found [here](#). The resources include:

- Descriptions of example job roles and required skills
- A digital copy of the application form
- Guidance on completing the form
- A series of podcasts by our Trust Careers Advisor, Anna Finlason (originally created for a previous event)
- A 'Get Ready' pack
- An interview preparation support sheet
- Sample interview questions

We encourage students to make full use of these resources to maximise the benefits of this opportunity.

**Appeal for Volunteers**

To ensure the event's success, we are seeking volunteers to assist with conducting the mock interviews. No specific experience is required—just a willingness to share insights and engage with students.

The event runs from **8:30 am to 3:00 pm**, with each volunteer conducting **15-minute interviews**, followed by **5 minutes of feedback** per student.



If you or someone you know can help, please see details below and email [events@ebp.org.uk](mailto:events@ebp.org.uk) to register your interest. Slots will be allocated on a first-come, first-served basis.

We believe this experience will be highly valuable for students as they explore career options and develop essential interview skills.

If you have any questions, please don't hesitate to contact us at [mesoffice@maidenerleghtrust.org](mailto:mesoffice@maidenerleghtrust.org).

Yours sincerely



Damien Bell  
Assistant Headteacher – Careers Lead





EBP are a charity  
who bring together businesses  
and education across the  
Thames Valley  
to inspire our future workforce

**Can you volunteer your time to support students  
at Maiden Erlegh School, Earley with a  
'Mock Interviews' event?**

**Year 11: Friday 6<sup>th</sup> February 2026, 08:30-14:30**



Volunteers are required to help facilitate mock interviews sessions and share their expertise. Practice interviews give students the chance to gain confidence and put new skills into practice in a supportive and familiar environment. Each student will have about 15 minutes for the interview and then 5 minutes for your feedback.

*"Mock interview day is always such a joy. Seeing students grow in confidence and seeing just how much they have to offer is invaluable."*

*"Really enjoyed the experience! Wish I could do more of these."*

~ volunteers

**If you can help, please contact: [events@ebp.org.uk](mailto:events@ebp.org.uk)  
Slots will be filled on a first come, first served basis.**

[www.educationbusinesspartnership.co.uk](http://www.educationbusinesspartnership.co.uk)

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